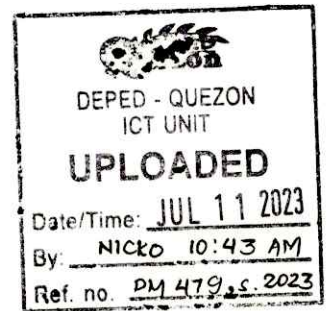




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



06 July 2023

DIVISION MEMORANDUM
DM No. 479, s. 2023

**INVITATION TO SUBMIT COMPLETED RESEARCH FOR POSTER
PRESENTATION IN THE UPCOMING QUEZON EDUCATORS'
RESEARCH CONVENTION (QERC)**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
Research Coordinators
All Others Concerned

1. In preparation for the upcoming Quezon Educators' Research Convention (QERC), this Office, through the School Governance and Operations Division (SGOD), invites all research enthusiasts of DepEd Quezon to submit their **completed research** for review and selection of the Schools Division Research Committee (SDRC).
2. Completed **action research** and **basic research** which are eligible for poster presentation should have been evaluated by a panel of reviewers during a research plenum or conference held in the District, Division, Region, or other established national or international research institution.
3. Interested researchers are expected to submit an **abridged version** of their papers with the following parts:
 - a. Title of the Research and Name of Researcher/s and their School/District
 - b. Rationale and Research Problem [define well the issue/problem, and cite alignment with MATATAG Agenda, Basic Education Research Agenda and/or Division Priorities]

DEPEDQUEZON-TM-SDS-04-009-003



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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
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- c. Research Methods [highlight participants/sources of data, data gathering method and instrument, and data analysis]
 - d. Summary of Findings and Conclusion
 - e. Recommendations and Reflection
 - f. References [just include a link to the actual list of references, if too many]
4. Below is the list of required documents:
- a. Completed research [follow the prescribed parts above; maximum of four PDF pages]
 - b. Declaration of Anti-Plagiarism and Absence of Conflict of Interest [download template from tinyurl.com/Anti-plag-Abs-confQuezon]
 - c. Certificate of Presentation/Recognition in the research conference where the completed research was presented [scanned copy]
- Note:** Kindly observe the following styles and formatting:
- i. Font type: Bookman Old Style
 - ii. Font size: 11
 - iii. Spacing: Single-spaced
 - iv. Margin: Normal (1 inch on all sides)
 - v. Alignment: Justified (distribute text evenly between margins)
5. The SDRC shall evaluate all accepted papers and issue a list of selected research, including the submission date of laid-out posters. Before researchers can finally print, these posters shall be quality assured by the Committee for the provision of necessary technical assistance. Further, the SDRC shall issue additional reminders prior to the actual presentation in the upcoming QERC, through a separate Memorandum.

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6. Submissions that would not follow the requirements hereto stated shall be rendered disqualified for review and inclusion in the list of presenters.
7. Researchers who will successfully present their completed research shall be given a Certificate of Recognition signed by the Schools Division Superintendent.
8. Submission to the Planning and Research (PAR) Section should be made not later than **July 29, 2023**, through this link: **tinyurl.com/Submit4PosterReviewQuezon**.
9. For immediate and widest dissemination.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

parord/07/06/2023

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